



DOT ENFORCEMENT OFFICER TRAINEE

CHARACTERISTICS OF WORK:

This is entry-level work in the enforcement of state tax laws and federal motor carrier safety regulations. This work involves the enforcement of privilege and petroleum tax laws and regulations related to the operation of common, contract, and private motor carriers or any other classification of motor carriers created by law and operating for compensation. Work includes performing checks of vehicles either at MDOT stations or by roadside inspections for compliance with the Motor Carrier Regulatory Act, size, weight, and load laws, safety rules and regulations, fuel tax compliance, hazardous materials inspections, radioactive materials, medical certificates, proper licenses requirements, road test certificates, oversize permits, motor coach tariff rates. Incumbents investigate reported violations of commercial traffic infraction based upon Mississippi Codes 27-5, 27-19, 63-5, 63-7, and 77-7 (the Motor Carrier Act of 1938.) In performance of duties, the incumbents ascertain facts, issue warnings, issue citations, make arrests, testify in court, impound vehicles, and perform other actions deemed necessary to ensure compliance with laws and regulations. Work is performed under the general supervision of an enforcement officer of a higher classification and in accordance with state laws, departmental regulations, and policies.

MINIMUM QUALIFICATIONS:

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

Education:

Graduation from a standard four-year high school or equivalent (GED).

Special Requirements:

Must be at least 21 years of age.

Must have a MS valid Driver's License or one from a contiguous state (verified by the hiring agency).

Must not have been convicted by any state or by the federal government of any crimes, the punishment for which could have been imprisonment in the federal or state prison or institution; nor have been convicted of sufficient misdemeanors to establish a pattern of disrespect for the law.

Employment shall be contingent upon successful completion of the Mississippi's Law Enforcement Training Academy within the first year of employment.

All candidates will be required to pass a medical examination on medical forms provided by the hiring agency, administered by a physician of agency's choice and to be paid for by the applicant. Upon successful completion of medical examination, the applicant will be required to successfully pass a Physical Efficiency Battery (PEB). The applicant will be provided a minimum of thirty (30) days to prepare for PEB.

Position requires on call status in emergency situation 24 hours/7 days a week.

This position requires shift work.

EXAMPLES OF WORK :

Examples of work performed in this classification include, but are not limited to, the following:

Assists in the operation of stationary and portable scales, enforcing the statutes of Mississippi addressing legal weight limits and regulatory compliance.

Performs checks of commercial vehicles for compliance with safety rules and regulations, medical certificates, and road test certificates, hazardous material and motor coach inspection.

Investigates reported violations of motor carrier regulatory laws and rules, and safety rules and regulations.

Ascertains facts in each case or complaint then follows through to completion or resolution.

Reads and becomes familiar with policies and regulations pertaining to enforcement of state laws.

Checks all import notices from carriers importing oil from another state into Mississippi.

Maintains a running count of all trucks crossing scales and assists in enforcing their compliance with laws requiring proper tags and registration.

Submits written reports, testifies at appeals hearings and in court.

Performs related or similar duties as required or assigned.

INTERVIEW REQUIREMENTS:

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.